



## **THE DIVISION OF POSTGRADUATE STUDIES OF THE FACULTY OF ACCOUNTING AND ADMINISTRATIVE SCIENCES OF THE UNIVERSITY MICHOACANA OF SAN NICOLÁS DE HIDALGO.**

### **CONVOKES**

Researchers and professionals in administrative areas to participate in the DOCTORATE IN ADMINISTRATION program for the period: September 2022-August 2026.

#### **ENTRY REQUIREMENTS:**

- I. Application for admission with child-size photograph, color, white background.
- II. Original Birth Certificate (If the Original of the Birth Certificate is Legal size, you must take the photostatic copies in letter size).
- III. Original CURP and a 130% horizontal copy (CURP by Internet)
- IV. Valid official identification (Passport or ID)
- V. Original Professional Certificate of previous studies.
- VI. Original Certificates of grades of the academic degrees of bachelor's and master's degrees. That includes a grade between 8.0 - 10 being 8.0 (eight) the minimum average or equivalent and indicates having covered 100% of the credits. For applicants who have graduated from National Institutions independent of the UMSNH, the Grades Certificates must be LEGALIZED by the SECRETARY OF GOVERNMENT OF THE STATE where they were issued.
- VII. Original bachelor's degree and master's degree, on both sides, with the registration of the General Direction of Professions of the Ministry of Public Education.
- VIII. Present and pass with a minimum of 1,000 points, the National Postgraduate Entrance Exam (EXANI-III) of the National Evaluation Center for Higher Education A.C. (CENEVAL) (valid for 2 years).
- IX. Present an English certificate of language proficiency with a minimum level of B2 TOEFL ITP (valid for 2 years).
- X. Commitment Letter in which you state that you are fully available to dedicate yourself full time to the program.
- XI. CONACYT's updated CV (executive summary).



- XII. Submit a letter stating the reasons that drive you to pursue the Doctorate, as well as the line of research with which you want to link your research project to the degree thesis.
- XIII. Present a research protocol oriented to the degree thesis, in which are indicated: tentative title, identified problem, research objective, temporal and spatial delimitation, hypothesis, research justification, methodology, goals, bibliography and calendar of activities.
- XIV. Three recommendation letters from research doctors.
- XV. Recent medical studies issued by a public health center.
- XVI. Family support letter (in case of being married).
- XVII. In case of foreigners, all official documents must be Legalized / Apostilled, in addition to non-criminal record, issued by the country of origin. All documents that are in another language that's not Spanish must contain an official translation. They must also present: Passport and Immigration form.
- XVIII. Present and pass the admission exam, interviews, and preparatory course.

#### ACTIVITIES CALENDAR

Registration of applicants and sending the documentation online to the e-mail:  
[doc.administracion@umich.mx](mailto:doc.administracion@umich.mx)

From the date of issuance of the 2021-2016 call until February 15<sup>th</sup>, 2022

Online admission exam:

February 18<sup>th</sup>, 2022

Publication of the admission results to the preparatory course:

February 23<sup>rd</sup>, 2022

Preparatory course:

March 01, 2022

Definitive results of admission to the program:

July 29, 2022



Beginning of classes

September 01, 2022

FOR MORE INFORMATION

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